THE DELAWARE COUNTY DISTRICT LIBRARY BOARD OF TRUSTEES MET IN regular SESSION AT THE DELAWARE COUNTY DISTRICT LIBRARY ON january 18, 2022 immediately following the organzational meeting. PRESENT WERE BOARD MEMBERS allen, BAKER, SKINNER, TIEDE; and quaine. MR NEEDHAM, DIRECTOR; MS COX, FISCAL OfFICER; AND MEMBERS OF THE PUBLIC

**MOTION MOVED SECONDED AND CARRIED – TIEDE/ SKINNER**

 TO APPROVE THE MINUTES OF THE REGULAR MEETING OF DECEMBER 21, 2021.

PRESIDENT’S REPORT

 COMMITTEE APPOINTMENTS:

 HUMAN RESOURCES- SKINNER, BAKER, LEAR

 FINANCE – BAKER, ALLEN

 FACILITIES – TIEDE, MCCOY

 LIBERTY BRANCH – QUAINE, TIEDE

 DIRECTOR SEARCH – QUAINE, SKINNER, TIEDE

**MOTION MOVED SECONDED AND CARRIED – SKINNER/BAKER**

TO APPROVE A RESOLUTION IN HONOR OF MICHAEL P. BUTLER

WHEREAS, Michael P. Butler was appointed to the Delaware County District Library Board of Trustees by the Delaware County Commissioners in November, 2005, to fill an unexpired term; and

WHEREAS, Mr. Butler was then appointed to a full seven-year term by the Commissioners, beginning in January, 2008, and was reappointed in January 2015; and

WHEREAS, Mr. Butler served the Board in a variety of roles, including as President for two separate terms, 2016-2017 and 2020-2021; and

WHEREAS, Mr. Butler served on the Board during both of the successful levy campaigns of 2008 and 2018, and during the construction and grand opening of the Orange Branch Library; and

WHEREAS, Mr. Butler’s most recent term as President included the planning and construction commencement of the new Liberty Branch Library; and

WHEREAS, Mr. Butler’s service on the Board was characterized by his passion for collaboration, especially with other community heritage organizations; and

WHEREAS, Mr. Butler was an avid volunteer with the Delaware County Friends of the Library; and

WHEREAS, Mr. Butler is an active library user known by staff for bringing a smile into their day; and

WHEREAS, Mr. Butler’s term on the Library Board ended on December 31, 2021;

BE IT THEREFORE RESOLVED that the Board of the Delaware County District Library hereby thanks Michael P. Butler for his outstanding service to the Library and to the community. The Library is and will be a stronger institution thanks to his leadership.

**MOTION MOVED SECONDED AND CARRIED – SKINNER/BAKER**

TO APPROVE THE DECEMBER FINANCIAL REPORTS, INVOICES, AND INVESTMENTS.

**MOTION MOVED SECONDED AND CARRIED – SKINNER/TIEDE**

TO APPROVE THE SUPPLEMENTAL APPROPRIATIONS FOR DECEMBER

101.00.51610 HEALTH INSURANCE $16,450.00

101.01.54100 BOOKS: DONATED FUNDS 50.00

450.00.53610 UTILITIES $89,327.00

**MOTION MOVED SECONDED AND CARRIED – SKINNER/BAKER**

TOAPPROVER THE ACCOUNT TRANSFERS FOR DECEMBER

FROM TO AMOUNT

101.00.58900 CONTENGENCY 101.00.53995 OTHER PURCHASED SERVICES $4,300.00

101.00.58900 CONTENGENCY 101.00.51610 HEALTH INSURANCE $15.700.00

DIRECTOR’S REPORT

 DIRECTOR NEEDHAM STATED THAT HE WOULD BE RETIREING FROM THE DELAWARE COUNTY DISTRICT LIBRARY ON SEPTEMBER 30, 2022 AFTER SEVEN YEARS SERVING THE LIBRARY AND COMMUNITY

**MOTION MOVED SECONDED AND CARRIED – BAKER/SKINNER**

 TO APPROVE THE CLOSURE OF THE LIBRARY ON MONDAY, DECEMBER 26, 2022 AND ON SATURDAY, DECEMBER 31, 2022 AND JANUARY 2, 2023 IN HONOR OF THE CHRISTMAS AND NEW YEAR’S HOLIDAYS.

FRIENDS OF THE LIBRARY REPORT

 THE FRIENDS WOULD LIKE TO EXTEND A SPECIAL THANK YOU TO MRS. MORRISON FOR HER GIFT TO THE FRIENDS

“TELLING A PEOPLE’S STORY” DISPLAY AND REPORT FROM KELLY COCHRAN

**MOTION MOVED SECONDED AND CARRIED – TIEDE/ALLEN**

TO ADJOURN AT 5:32 P.M.

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PRESIDENT, HOLLY QUAINE SECRETARY, CONNIE SKINNER