**DELAWARE COUNTY DISTRICT LIBRARY BOARD OF TRUSTEES**

**Agenda • Regular meeting • September 20, 2022**

**5:00 pm 84 E Winter St, Delaware, OH 43015**

1. Call to order (Ms. Quaine)
2. Roll call (Ms. Cox)
3. Review, approve minutes (Ms. Quaine)  
   *Anticipated motion:*

* To approve the minutes of the regular meeting of August 16, 2022.

1. President’s report (Ms. Quaine)
2. Fiscal Officer’s report and financial business (Ms. Cox)   
   *Anticipated motions:*

* To approve the August financial reports, invoices, and investments.
* To approve the supplemental appropriations for August.
* To approve the fund transfers for August.
* To approve a resolution accepting the amounts and rates as determined by the budget commission and authorizing the necessary tax levies and certifying them to the county auditor (Roll Call)
* To approve with gratitude, the donations from the following individuals and organizations:
* From David B. Carver (unrestricted)

1. Director’s Report (Mr. Needham & Mr. Howard)

* Introduce any staff attending this meeting

1. Friends of the Library Report (Ms. Cowan)
2. Committee reports

* Liberty Branch Construction (Ms. Quaine, Mr. Tiede)
* HR
* To approve changes to the Purpose of Manual, Organizational Information, Absenteeism Tardiness and Early Departure, Conflict Resolution Form, Conflict Resolution, Exempt/Non-Exempt Employees and Overtime, and Longevity Awards policies.

1. Unfinished business (Ms. Quaine)
2. New business
3. Public participation
4. Adjourn (Ms. Quaine)