

DELAWARE COUNTY DISTRICT LIBRARY BOARD OF TRUSTEES

Agenda • Regular meeting • December 20, 2022

5:00 pm 84 E Winter St, Delaware, OH 43015

1. Call to order (Ms. Quaine)
2. Roll call (Mr. Howard)
3. Jeffery Sackenheim, SHP – virtual call, Liberty Building Update
4. Review, approve minutes (Ms. Quaine)
Anticipated motion:
 - To approve the minutes of the regular meeting of November 15, 2022.
5. President's report (Ms. Quaine)
 - Report on Nominations for 2023 Board Officers
6. Fiscal Officer's report and financial business (Mr. Howard)
Anticipated motions:
 - To approve the October and November financial reports, invoices, and investments.
 - To approve the supplemental appropriations for November.
201.00.52100 SUPPLIES – GRANTS 4,500.00
 - To approve the credit card compliance report
 - To approve the resolution for First Commonwealth Bank
 - To approve naming Sutton Durfee as Credit Card Compliance Officer and removing Samantha Valesky as Credit Card Compliance Officer
 - To approve a credit card for Bryan Howard with a limit of \$3,000
 - To approve giving the fiscal department permission to reallocate appropriations from budget lines with excess to those that are overspent within the same fund for the end of the year. A schedule of all adjustments will be presented to the board in January.
 - To approve with gratitude, the donations from the following individuals and organizations:
 - From Susan Brunner (unrestricted)
 - From Deb Clymer in Memory of Wyatt Dean (children's)
 - From Betty Deel in Honor of Nora Farrell (children's)
 - From Janet A. Granger in Memory of Annie Mary Dowdy (teen)
 - From the Delaware County Genealogical Society (unrestricted)
 - From Richard & Karen James in Honor of Barbara & William Cannon, Jr. (adult)
 - From Josh Ard (unrestricted)
7. Director's Report (Mr. Howard)
 - Introduce any staff attending this meeting
8. Friends of the Library Report (Ms. Cowan)

9. Committee reports

- Liberty Branch Construction (Ms. Quaine, Mr. Tiede)
- Finance/Budget (Mr. Allen, Ms. Dinovo)
- Nominating Committee (Mr. Allen, Mr. McCoy)

Anticipated motions:

- To accept the slate of officers for the Library Board of Trustees, with terms commencing January 17, 2023, as presented by the Nominating Committee.
- To approve the slate of officers for the Library Board of Trustees, with terms commencing January 17, 2023.

10. Unfinished business (Ms. Quaine)

Anticipated motions:

- Motion to approve the revised 2023 Temporary Budget

11. New business

Anticipated motions:

- To approve the temporary Appropriation Resolution for 2023. (Roll call vote)
- To approve new operating hours effective January 14th, 2023.
- To go into executive session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official. (Roll call vote)
- To come out of executive session (Roll call vote)
- To approve a __% cost of living salary increase, effective December 31, 2022, applicable to all staff, excluding Substitute and Page employees.

12. Public participation

13. Adjourn (Ms. Quaine)