

THE DELAWARE COUNTY DISTRICT LIBRARY BOARD OF TRUSTEES MET IN A REGULAR SESSION AT THE DELAWARE COUNTY LIBRARY ON JUNE 20, 2023 AT 5:00 PM. PRESENT WERE BOARD MEMBERS ALLEN, IKE, KIPFER, MCCOY, QUAIN, SKINNER, AND TIEDE. MR. HOWARD, DIRECTOR, MS. GROSSENBACHER, FISCAL OFFICER, AND MEMBERS OF THE PUBLIC

**MOTION MOVED SECONDED AND CARRIED – SKINNER/TIEDE**

TO APPROVE THE MINUTES OF THE REGULAR MEETING OF MAY 16, 2023

**MOTION MOVED SECONDED AND CARRIED – SKINNER/KIPFER**

TO APPROVE THE MINUTES OF THE SPECIAL MEETING OF MAY 31, 2023

**MOTION MOVED SECONDED AND CARRIED – SKINNER/TIEDE**

TO APPROVE THE CORRECTED MINUTES OF THE REGULAR MEETING OF APRIL 18, 2023

**PUBLIC PARTICIPATION**

SENATOR BRENNER, REPRESENTATIVE LEAR, AND REPRESENTATIVE LORENZ PRESENTED THE LIBRARY WITH AN AMERICAN FLAG FLOWN AT THE STATE HOUSE.

**MOTION MOVED SECONDED AND CARRIED – ALLEN/KIPFER**

TO APPOINT ANGELIQUE GROSSENBACHER AS FISCAL OFFICER FOR THE PERIOD OF JUNE 20, 2023 THROUGH THE ORGANIZATIONAL MEETING OF JANUARY 2024

**OATH OF OFFICE**

**I, ANGELIQUE GROSSENBACHER SOLEMNLY AFFIRM THAT I WILL SUPPORT THE CONSTITUTION OF THE UNITED STATES AND THE CONSTITUTION OF THE STATE OF OHIO; I WILL FAITHFULLY AND IMPARTIALLY DISCHARGE THE DUTIES OF FISCAL OFFICER OF THE DELAWARE COUNTY DISTRICT LIBRARY, DELAWARE, OHIO TO THE BEST OF MY ABILITY, AND IN ACCORDANCE WITH THE LAWS NOW IN EFFECT AND HEREINAFTER TO BE ENACTED DURING MY CONTINUANCE IN SAID OFFICE.”**

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**ANGELIQUE GROSSENBACHER**

**MOTION MOVED SECONDED AND CARRIED – SKINNER/MCCOY**

TO APPOINT SUTTON DURFEE AS DEPUTY FISCAL OFFICER FOR THE PERIOD OF JUNE 20, 2023 THROUGH THE ORGANIZATIONAL MEETING OF JANUARY 2024

OATH OF OFFICE

I, **SUTTON DURFEE** SOLEMNLY AFFIRM THAT I WILL SUPPORT THE CONSTITUTION OF THE UNITED STATES AND THE CONSTITUTION OF THE STATE OF OHIO; I WILL FAITHFULLY AND IMPARTIALLY DISCHARGE THE DUTIES OF

DEPUTY FISCAL OFFICER OF THE DELAWARE COUNTY DISTRICT LIBRARY, DELAWARE, OHIO TO THE BEST OF MY ABILITY, AND IN ACCORDANCE WITH THE LAWS NOW IN EFFECT AND HEREINAFTER TO BE ENACTED DURING MY CONTINUANCE IN SAID OFFICE.”

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**SUTTON DURFEE**

PRESIDENT’S REPORT

**MOTION MOVED SECONDED AND CARRIED – ALLEN/TIEDE**

TO APPROVE THE FOLLOWING RESOLUTION FOR FIRST COMMONWEALTH BANK.

Be it RESOLVED, that the following officers/agents/employees of the Delaware County District Library are authorized to carry out the duties stated here:  
Sign checks or drafts, wire funds, draw on loans (as applicable), deposit funds or transfer funds between accounts, establish and assign online banking access for all banking accounts (to include credit cards) for all users as needed, establish credit card accounts, add/change/delete credit card users as needed. Open, close, make changes to bank accounts and services as needed in order to carry out the daily activities of managing the finance functions of Delaware County District Library as appropriate and necessary.  
Fiscal Officer, Angelique Grossenbacher  
Deputy Fiscal Officer, Sutton Durfee

**MOTION MOVED SECONDED – SKINNER/MCCOY**

TO APPROVE THE MAY FINANCIAL REPORTS, INVOICES, AND INVESTMENTS

**MOTION MOVED SECONDED AND CARRIED – SKINNER/TIEDE**

TO APPROVE THE MAY FINANCIAL REPORTS, INVOICES, AND INVESTMENTS WITH THE YTD DOCUMENT AMENDED FOR CORRECTION

**MOTION MOVED SECONDED AND CARRIED – SKINNER/MCCOY**

TO APPROVE THE CREDIT CARD COMPLIANCE REPORT

**MOTION MOVED SECONDED AND CARRIED – TIEDE/MCCOY**

TO APPROVE THE FOLLOWING TRANSFERS

FROM	TO	AMOUNT
101.00.54321 DVD: ADULT \$18,450.00	101.00.54123 DIGITAL CONTENT	
101.00.54371 AUDIO CDs: JUV/YA \$2,200.00	101.00.54123 DIGITAL CONTENT	
101.00.54370 AUDIO CDs/ \$15,150.00	101.05.54121 ELECTRONIC CONT.	
PLAYAWAYS: ADULT	DATABASES & SOFTWARE	
101.00.54371 AUDIO CDs: JUV/YA \$2,250.00	101.05.54121 ELECTRONIC CONT.  DATABASES & SOFTWARE	

**MOTION MOVED SECONDED AND CARRIED – ALLEN/SKINNER**

TO APPROVE THE FOLLOWING SUPPLEMENTAL APPROPRIATIONS:

101.00.53740          \$200.00          AUDITING/ACCOUNTING FEES

**MOTION MOVED SECONDED AND CARRIED – TIEDE/IKE**

TO APPROVE WITH GRATITUDE, THE DONATIONS FORM THE FOLLOWING INDIVIDUALS AND ORGANIZATIONS:

FROM CHRIS SHELEY FROM WILD BIRDS UNLIMITED – DUBLIN (IN-KIND)

FROM JILL SPEALMAN IN MEMORY OF HENRY KULLING (ADULT)

FROM HARLA LAWSON IN MEMORY OF MARY WIBLEY (ADULT)

FROM HARLA LAWSON IN MEMORY OF JANE DOUGLAS FINCH (ADULT)

FROM HARLA LAWSON IN MEMORY OF MARK REID (ADULT)

FROM JULIE MILLER IN MEMORY OF MARK REID (ADULT)

FROM BILL MACDONALD & KATHLEEN WOLTER IN MEMORY OF BARBARA JAMES CANNON

FROM LORI & TOM KIPFER IN HONOR OF THEIR NEPHEWS – MAXWELL CONGROVE, US ARMY INFANTRY OFFICER AND WEST POINT CADET, JACKSON CONGROVE

FRIENDS OF THE LIBRARY REPORT

COMMITTEE REPORT

FINANCE/BUDGET COMMITTEE

LIBERTY COMMITTEE

POLICY COMMITTEE

NEW BUSINESS

**MOTION MOVED SECONDED AND CARRIED – SKINNER/MCCOY**

TO APPROVE THE RESOLUTION FOR SAMANTHA VALESKY

WHEREAS, Samantha Valesky was hired by the Delaware County District Library in August 2010, as Powell Branch Associate; and

WHEREAS, Ms. Valesky was then promoted to Deputy Fiscal Officer, beginning in August 2011; and

WHEREAS, Ms. Valesky served as Deputy Fiscal Officer during the successful levy campaign of 2018; and

WHEREAS, Ms. Valesky's most recent term as Deputy Fiscal Officer included the planning, construction commencement and grand opening of the new Liberty Branch Library; and

WHEREAS, Ms. Valesky's service in the fiscal office was characterized by her passion for collaboration; and

WHEREAS, Ms. Valesky was an active member of the Staff STAR committee and worked to bring joy or comfort to her coworkers; and

WHEREAS, Ms. Valesky presented on a variety of topics (open to the public) at the Library, Budgeting 101, Human Library, How to plan a Disney Trip; and

WHEREAS, Ms. Valesky's tenure as Deputy Fiscal Officer will end on August 4, 2023.

BE IT THEREFORE RESOLVED that the Board of the Delaware County District Library hereby thanks Samantha Valesky for her outstanding service to the Library and to the community. The Library is and will be a stronger institution thanks to her leadership.

Passed this 20<sup>th</sup> day of June, 2023, by the Board of Trustees of the Delaware County District Library.

**MOTION MOVED SECONDED AND CARRIED – TIEDE/ALLEN**

TO ADJOURN AT 6:13 PM

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PRESIDENT, HOLLY QUAINÉ

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SECRETARY, CONNIE SKINNER