The Delaware County District Library Board of Trustees met in a regular session at the Orange Branch of the Delaware County District Library on October 18, 2023 at 5: 00 PM. Present were board members Allen, Ike, Kipfer, McCoy, Quaine, Skinner and Tiede. Mr. Howard, Director, Ms. Grossenbacher, Fiscal Officer, and members of the public were also in attendance.

**Motion moved, seconded, and carried – Tiede/Skinner**

To approve the minutes of the regular meeting of September 19, 2023.

Public Participation – no one asked to speak.

Mr. Howard provided the Director’s report. He updated the board, shared that it is Friends of the Library week and that the flag pole has been installed at the Liberty branch.

Ms. Grossenbacher provided the Fiscal Officer’s report.

**Motion moved, seconded, and carried –Allen/ Skinner**

To approve the September financial reports, payment transaction listing, and investments.

**Motion moved, seconded, and carried –Skinner/Allen**

To approve with gratitude, the donations from the following individuals and organizations:

* From Lori & Tom Kipfer in Honor of Tommy Kipfer and Easton Hafer (children’s)

Friends of the Library report provided by Ms. Cowan.

Committee Reports:

Finance – none

Liberty – Mr. Tiede provided an update indicating that preparation is being made for

arbitration.

HR – Ms. Skinner has requested feedback for the Director’s evaluation.

Policy – A preliminary meeting has been held.

Unfinished Business – none

New Business –

* To approve the resolution for Karen Cowan (attachment #07)

**Motion moved, seconded, and carried –Kipfer/Skinner**

To approve the following resolution to honor Karen Cowan:

**WHEREAS,** Karen Cowan began her volunteer service with the Friends of the Delaware County District Library in 2014; and

**WHEREAS,** Ms. Cowan was then voted to President, beginning January 1, 2016; and

**WHEREAS,** Ms. Cowan served as President during the successful Delaware County District Library levy campaign of 2018; and

**WHEREAS,** Ms. Cowan led the Friends when they were awarded the Ohio Library Council’s Ohio Friends of the Library Recognition Award in 2018; and

**WHEREAS,** Ms. Cowan’s current term as President included the successful fundraising campaign for the Delaware County District Library Maker Studios and the grand opening of the new Liberty Branch Library; and

**WHEREAS,** throughout Ms. Cowan’s tenure on the Friends of the Library, the organization has donated over $500,000 in monetary and in volunteer hours; and

**WHEREAS,** Ms. Cowan’s tenure as Friends of the Delaware County District Library President will end on December 31, 2023.

**BE IT THEREFORE RESOLVED** that the Board of the Delaware County District Library hereby thanks Karen Cowan for her outstanding service to the Library and to the community. The Library is and will be a stronger institution thanks to her volunteerism and support.

Passed this 17th day of October, 2023, by the Board of Trustees of the Delaware County District Library.

**Motion moved, seconded, and carried – Skinner/Kipfer**

To adjourn at 5:29 PM