

The Delaware County District Library Board of Trustees met in a regular session at the Orange Branch of the Delaware County District Library on February 20, 2024 at 5:01 PM. Present were board members Allen, Ike, Kipfer, McCoy, Skinner and Tiede. Mr. Howard, Director, Ms. Grossenbacher, Fiscal Officer, and members of the public were also in attendance.

Public Participation –there were no requests to speak. Ms. Kipfer spoke about a 3D printer donation and the Friends of the Library Book Sale.

(2024-009) Motion moved, seconded, and carried – Skinner/McCoy

To approve the minutes of the organizational meeting of January 16, 2024.

(2024-010) Motion moved, seconded, and carried – Skinner/McCoy

To approve the minutes of the regular meeting of January 16, 2024.

Mr. Tiede provided the President’s Report. He provided updates related to the Liberty Branch.

Ms. Grossenbacher provided the Fiscal Officer’s report.

(2024-011) Motion moved, seconded, and carried – Ike/Skinner

To approve the January financial reports, payment transaction listing, and investments.

(2024-012) Motion moved, seconded, and carried – Skinner/Kipfer

To approve the resolution from First Commonwealth:

RESOLVE that (1) First Commonwealth Bank, Indiana, Pennsylvania, THE BANK, is hereby designated as a depository of the Public Body. (2) The persons serving in the capacities listed below, acting in a representative capacity for the Public Body, are authorized by the Public Body to open and operate one or more deposit accounts, and enter Cash management Agreements and Securities Sold Under Agreement to Repurchase Agreements, if allowed by law, in the name of the Public Body in accordance with any applicable account agreements and to issue written instructions for the conduct of any such accounts of the Public Body with the Bank.

The Bank is hereby authorized to accept for deposit to the funds of the Public Body monies, checks, or other instruments or orders for the payment of money, including electronic payment systems, which mat at any time come into its possession, with or without endorsement. The Bank is hereby authorized to make payments from the funds of the Public Body on deposit with it upon and in accordance with the check, or other instruments or orders of the Public Body including electronic payments,

The following individuals have access to transact and request information regarding these accounts:

Angelique Grossenbacher, Fiscal Officer
Sutton Durfee, Deputy Fiscal Officer
Scott Tiede, Board President

The Bank shall have no duty to inquire as to the circumstances of any payment from the funds of the Public Body, including payments payable to any officer or payments tendered to satisfy an individual obligation of any officer.

(2024-013) Motion moved, seconded, and carried – Skinner/Allen

To approve the 2024 Operating Budget as presented.

(2024-014) Motion moved, seconded, and carried by roll call vote – Allen/Ike

To approve the Appropriation resolution for 2024 to be provided to the Delaware County Auditor.

Allen – yes, Ike – yes, Kipfer – yes, McCoy – Yes, Skinner – yes, Tiede - yes

(2024-015) Motion moved, seconded, and carried –Ike/McCoy

To approve with gratitude, the donations from the following individuals and organizations:

- From Carolyn Sue MaGrew Revocable Trust (unrestricted)
- From Connie Skinner in Memory of John Hondros (unrestricted)
- From Delaware County Genealogical Society (unrestricted)
- From Karen S Miller (unrestricted)
- From Tom Kipfer (equipment for the Maker Studio)

Mr. Howard provided the Director's Report – he shared about the life-sized candy Land program provided at the Liberty Branch. It was a resounding success with over 750 participants. Staff members will be presenting to the board to share some of the projects and programs being offered by the library. Cindi Bardash provided a presentation on the veterans' project. Janya McDaniel also provided an update on the Strategic Plan.

Friends of the Library report provided by Ms. Klatte. – March 18 at 5:00 PM will be the dedication of the artwork at the Liberty Branch.

Committee Reports:

Finance – nothing outside of what was presented in the Fiscal Officer's Report.

Liberty –Mr. Howard and Mr. Tiede shared that a phone conversation with the CEO of Marker has resulted in a preliminary settlement agreement that is currently being reviewed by the lawyers of both parties.

HR – Ms. Skinner shared a new form for the Fiscal Officer review.

(2024-016) Motion moved, seconded, and carried –Kipfer/ Skinner

To approve the Maker Studio Supervisor Position.

(2024-017) Motion moved, seconded, and carried – Kipfer/ Skinner

To approve with policy, clean up changes to the Distance Between Branches, Drugs and Alcohol, Health Insurance, and the 2024 Compensation Chart.

Policy – No update.

Unfinished Business – There was no unfinished business.

New Business – April 3-6 PLA Conference will be held in Columbus.

Motion moved, seconded, and carried – Quaine/ Skinner

To approve the disposal of the 2005 Ford van that no longer runs.

Motion moved, seconded, and carried – Allen / Skinner

To adjourn at 6:18 PM