

The Delaware County District Library Board of Trustees met in a regular session at the Liberty Branch of the Delaware County District Library on February 17, 2026 at 5:03 PM. Present were board members Ike, Kenter, Kipfer, Kraft, Neff, and Skinner. Mr. Howard, Director; Ms. Grossenbacher, Fiscal Officer; and members of the public were also in attendance.

Public Participation – A member of the community spoke about climate and asked for the ability to make a presentation.

(2026-012) Motion moved, seconded, and carried – Skinner / Kenter (All yes votes)

To approve the minutes of the organizational meeting of January 20, 2026.

(2026-013) Motion moved, seconded, and carried – Skinner / Neff (All yes votes)

To approve the minutes of the regular meeting of January 20, 2026.

President's Report – Mr. Ike asked about the upcoming America 250 celebration and the library's plans for the celebration. Management shared that the library is involved in many partnerships for planned local events and programming.

Fiscal Officer's Report – Ms. Grossenbacher shared information about revenues and expenditures. She shared that the library is able to request distribution of a partial amount of levy funds from the county before the normal distribution at the end of March/April. Making the request requires board authority be granted to the Fiscal Officer to make the request. The authorization is good for both distributions and will be requested at the January meeting each year going forward. Discussion was held and questions were answered.

Ms. Grossenbacher walked through changes from the Temporary Appropriations Budget to the Permanent Appropriations Budget. The process was discussed and information from the Finance Committee Meeting was shared. Questions about the proposed budget and the monthly financial information were posed and answered. Acceptance of the Permanent Appropriations budget was table until the March meeting.

(2026-014) Motion moved, seconded, and carried – Kraft / Neff (All yes votes)

To approve the January financial reports, payment transaction listing, investments and bank reconciliation.

(2026-015) Motion moved, seconded, and carried – Kipfer / Kenter (All yes votes)

To approve giving authorization to the Fiscal Officer to secure advanced payments from the County Auditor when funds from Property taxes for tax year 2025/calendar year 2026 are available and payable to the library.

(2026-016) Motion moved, seconded, and carried – Kipfer / Skinner (All yes votes)

To approve with gratitude the following donations:

- In Memory of Lena Derick (adult)
 - From Mary S. Bonanni
 - From Barbara A. Knight
 - From Susan D. Kofsky
 - From LaRae A. Matteo
 - From Beth U. Maxwell
 - From Sally Christianson
 - From Dee L. Zarzycki
- In Memory of Elaine Grener from Mary Williams (adult)
- In Memory of John Tetz (unrestricted)
 - From Roy Buchta
 - From Dwight M. & Margaret M. Keating
- From the Carnegie Foundation (unrestricted)
- From Indo-American Senior Citizen Association (unrestricted)

Director's Report – Mr. Howard shared information from his written report. He provided an update on the Facilities Master Plan and information that was gathered at the Community Visioning meeting held last week. He talked about the Union contract negotiations mediation session held the prior week and indicated additional information would be provided in Executive Session. He answered questions from Board members.

Friends of the Library Report – Ms. Klatter provided an update on Friends of the Library activities and highlighted items from her written report.

Committee Reports:

Facilities – no update

Finance – shared about discussion topics from committee meeting. Requested a draft of Facilities Master Plan as soon as it is available. Looking for updates from County Auditor for 2027 budgeting requirements.

HR – Ms. Kipfer presented several new position descriptions. Ms. Sheterom provided additional information and explanation for the need for the additional positions. Discussion was held. Movement on the new positions was tabled until the March meeting.

Nominating – no update

Policy – The group met and will provided updates at a later date. Mr. Howard requested to be included when meetings were held.

Unfinished Business:

(2026-017) Motion moved, seconded, and carried through rollcall vote – Kenter / Tiede

To go into Executive Session to discuss, prepare for, conduct, or review collective bargaining issues at 6:36 PM

Mr. Ike – yes, Mr. Kenter – yes, Ms. Kipfer – yes, Ms. Kraft – yes, Ms. Neff – yes, and Ms. Skinner – yes

The Director, Fiscal Officer, Deputy Director, HR and Communications Coordinators were requested to remain.

(2026-018) Motion moved, seconded, and carried through rollcall vote– Kraft / Neff

To come out of Executive Session at 6:24 PM

Mr. Ike – yes, Mr. Kenter – yes, Ms. Kipfer – yes, Ms. Kraft – yes, Ms. Neff – yes, and Ms. Skinner – yes

New Business – none

(2026-019) Motion moved, seconded, and carried – Kipfer / Neff (All yes votes)

To adjourn the meeting at 7:31 PM.

Reginald Ike, President

Connie Skinner, Secretary