

The Delaware County District Library Board of Trustees met in a regular session at the Orange Branch of the Delaware County District Library on April 21, 2026 at 5:02 PM. Present were board members Ike, Kenter, Kipfer, Neff, and Tiede. Mr. Howard, Director; Ms. Grossenbacher, Fiscal Officer; and members of the public were also in attendance.

Public Participation – A representative from Ohio Deferred Compensation was in attendance to present a plaque to Ms. Sheterom to acknowledge and appreciate the messaging and training provided to employees related to retirement planning and participation in the Ohio Deferred Compensation program.

**(2026-044) Motion moved, seconded, and carried – Tiede / Neff (All yes votes)**

To approve the minutes of the regular meeting of March 17, 2026.

**President’s Report** – Mr. Ike discussed the need for better and additional communication. He indicated that he has and will continue to meet one on one with the director. He also addressed the need for additional due diligence.

**Fiscal Officer’s Report** – Ms. Grossenbacher referred the board to the information in her written report. She provided an update on the upcoming 2024-25 audit. She asked if there were any questions about the information in the reports. Ms. Kipfer shared some thoughts.

**(2026-042) Motion moved, seconded, and carried – Tiede / Neff (All yes votes)**

To approve the March financial reports, payment transaction listing, investments and bank reconciliation.

**(2026-043) Motion moved, seconded, and carried – Kipfer / Kenter (All yes votes)**

To approve with gratitude the following donations:

- From Lori Kipfer in honor of Scott Tiede (unrestricted)
- From Vivian & Steven Lane (unrestricted)
- From the DCDL Board in Honor of Scott Tiede (adult)

Mr. Ike read a proclamation acknowledging and thanking Mr. Tiede for his service on the board to the Delaware County District Library as he is stepping down and this will be his last meeting as a board member:

**Proclamation Honoring Scott Tiede**

**Whereas**, the Delaware County District Library and the community extend their deepest gratitude to Scott Tiede, whose leadership, advocacy, and strategic guidance have strengthened the Library’s foundation, elevated its services, and expanded its role as a vital community resource throughout his tenure on the Board of Trustees; and

**Whereas**, Scott Tiede was first appointed to the Board by Delaware County Judge Randy Fuller on January 1, 2020, dedicating six years and four months of distinguished service to the Library and its patrons; and

**Whereas**, Scott Tiede served as a dedicated leader of the Board of Trustees, holding the offices of Vice President and President, and contributing his expertise to the Policy, Facilities, and Liberty Branch Building committees, and

**Whereas**, Scott Tiede demonstrated a steadfast commitment to Library's future by selecting strong leadership and ensuring the successful passage of the 2025 Library levy during his presidency; and

**Whereas**, he provided instrumental oversight during a period of historic growth as the Library prepared for, constructed, and opened the Liberty Branch Library; and

**Whereas**, Scott Tiede expertly utilized his professional skills as a mediator to facilitate productive collaboration between the Library and construction management teams; and

**Whereas**, as a pastor, Scott Tiede brought a spirit of compassion, insight, and generosity, selflessly giving of his time and talents to enhance the mission of the Library; and

**Now, therefore, be it resolved**, that the Delaware County District Library Board of Trustees hereby recognizes and honors the contributions of Scott Tiede and expresses profound gratitude for his service and leadership; and

**Be it further resolved**, that this proclamation be entered into the official records of the Library as a lasting tribute to his service as a member of the board of Trustees.

Adopted this 21<sup>st</sup> day of April, 2026 by the Delaware County District Library Board of Trustees.

Mr. Tiede shared comments on the proclamation and his time serving on the board.

**Director's Report** – Mr. Howard thanked Mr. Tiede for his years of service on the board. He referred to his written report. Mr. Howard shared an update on the progress of the Facilities Master Plan. He shared that Buckeye Valley Schools are looking for the possibility of a potential future partnership between DCDL and BV Schools.

**Friends of the Library** – Ms. Klatte referred to her written report and provided an update on recent donations. The Friends are now working with area Chamber and Rotary organizations. They have been having record book sales. The Night at the Races, their major fund-raising event, is being held next week and tickets are sold out. The money they raise during this event goes to support summer reading club expenses. She provided an update on the plastic collection for the benches project. A large check representing the \$41,000 donation that the Friends Group will be making to support summer reading club 2026 was presented.

**Unfinished Business** – Discussion was held and opinions were shared on the continuance or dissolution of board committees. It was determined that additional information was needed to make a decision and that discussion would be held again at a future meeting. Ms. Kipfer provided an update and instructions for next steps related to the annual review for the Fiscal Officer.

**New Business** – Discussion was held and opinions were shared about child library cards, the library's roles and responsibilities, and the information that can/should be shared with parents.

Updates to policies were shared and discussed. The updates are being recommended to bring the contents of the employee handbook into alignment with the requirements of the same items in the collective bargaining agreement. The updates are being made to the Compensation Chart, Holiday Policy, Vacation Policy, Absenteeism Policy, Purpose of Employee Manual Policy, and the Exempt, Non-Exempt, and Overtime Policy.

**(2026-044) Motion moved, seconded, and carried – Kipfer / Neff (All yes votes)**

To approve the recommended updates as presented to the following policies effective April 28, 2026:

- Compensation Chart
- Holiday Policy
- Vacation Policy,
- Absenteeism Policy
- Purpose of Employee Manual Policy
- Exempt, Non-Exempt, and Overtime Policy.

**(2026-045) Motion moved, seconded, and carried – Tiede / Kenter (All yes votes)**

To adjourn the meeting at 6:09 PM.

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Reginald Ike, President

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Lori Kipfer, Vice-President